

## **Sample experience certificate letter**

On company letterhead

Place: Chennai

Date: 12, January 2025

To,

Harish

Senior manager

This experience certificate is presented to certify the employment of Harish with ABC Pvt Ltd from Oct 2022 to Dec 2025. As a senior manager, he has carried out all his tasks and assignments in a perfect way as per the company norms. He also actively took part in activities related to the projected growth and has a considerable share in increasing our profit.

He is a self-starter and we are obliged to have him as a part of our team. We wish him all the best to reach greater heights in life and his career.

Raghavendra.

Development team head,

ABC Pvt Ltd

Signature

Date